



SJF RECONNECTION PLAN

MARCH 2021

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INTRODUCTION & UPDATES

We look forward to welcoming back everyone on Monday 8th March 2021. We have really missed everyone and cannot wait to see all the children, parents and carers again - even with the continuing changes that we still have in place to keep us all safe and school COVID-secure.

The purpose of this document is to set our plan for the wider reopening of school, outlining all the ways we are adapting to the ongoing risks posed by the COVID-19 virus and its variants. Hopefully it will also answer many of the questions that you might have as well.

In sharing our plan it is important to remember that, even with the rolling out of the vaccine programme and the government's roadmap, the situation is still fairly fluid and things might change. Government guidance and instruction is under constant review. This means that plans might sometimes have to change, if the circumstances demand it.

It is therefore important to remember that as much as we look forward to the wider reopening on Monday 8th March 2021, we will only be able to stay open if everyone remembers that the COVID-19 virus is still very much with us and we must all therefore play our parts in order to keep school and each other safe.

Carrying on as we did before the pandemic, or ignoring or forgetting official advice, risk assessment and the routines set out in this document, is therefore not an option.

Anyone failing to stick to the guidance is not only put themselves and their families at a higher risk but is also increasing the risk for others and their families.

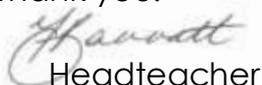
With the end possibly in sight we cannot become complacent. Too many people in the UK, in Sheffield, are still suffering terribly and dying as a result of this virus. If everyone does what is required then we will have the greatest chance of staying open for all children, every day, so that they can all reconnect, enjoy and achieve in school, with their friends.

The government, the Chief Medical Officer, Public Health England and the excellent Sheffield public health team have said that schools are much safer places if there is a good plan in place and all members of the community stick to it.

Updates

I would like to draw your attention particularly to changes made to start and finish times, uniform advice and the catch up meetings starting on 12-03-21 and the fact that we have eight bubbles.

Thank you.


Headteacher



CURRENT GUIDANCE

On Monday 22nd February 2021, the Prime Minister confirmed that schools would reopen to all pupils from Monday 8th March 2021. They also issued guidance for schools to adhere to and manage when opening. The full text of the Prime Minister's statement to Parliament can be found [here](#).

At St John Fisher, we have been open to vulnerable pupils and the children throughout lockdown and have taken this time to revisit our comprehensive plan for a full reopening of our school from Monday 8th March 2021 ensuring that we:

- ✓ fulfil the expectations of government
- ✓ ensure that the safety of everyone remains paramount in all our decisions and actions
- ✓ enable all pupils, especially those who have remained at home throughout lockdown, to reconnect with the school community, friends and learning
- ✓ continue to provide a high quality and well balanced curriculum to support our pupils and enable them to keep on track
- ✓ are ready to support vulnerable children and families with all their needs and issues

KEEPING CHILDREN SAFE

All schools must comply with health and safety law, which requires us to assess risks fully (based on the best advice and guidance available) and then to put in place proportionate control measures.

In order to be a COVID-secure school the essential control measures include:

- ✓ a requirement that people who are ill stay at home
- ✓ robust hand and respiratory hygiene
- ✓ enhanced cleaning arrangements
- ✓ active engagement with NHS Test and Trace
- ✓ active engagement with the local authority and local public health services
- ✓ formal consideration of how to limit unnecessary contacts and maximise social distancing where appropriate between those in school, and minimise potential for contamination so far as is reasonably practicable



We have been provided with actions under the headings 'Prevention' and a 'Response to Infection', which are summarised below:

Prevention:

- minimise contact with individuals who are unwell
- clean hands thoroughly and more often than usual
- ensure good respiratory hygiene - 'catch it, bin it, kill it'
- enhanced cleaning of school and resources
- minimised contact between individuals with social distancing wherever possible
- the wearing of appropriate personal protective equipment (PPE) when necessary

Respond to infection:

- engage with the NHS Test and Trace process
- liaise with Sheffield public health services
- manage confirmed cases of coronavirus (COVID-19) amongst members of the school community
- contain any outbreak by following local health protection team advice

BUBBLES & STAFFING

We will maintain seven class bubbles, which will be kept separate in school. We have ensured that there are adequate numbers of staff deployed in each class 'bubble'. The normal rules around social distancing continue to not apply to children and staff operating within specific bubbles.

All staff members will be allocated to specific bubbles, some, because of their roles in school, will need to work across bubbles – with additional precautions, including social distancing and the wearing of PPE, in place to protect the children and them.

Staff who are clinically extremely vulnerable (as defined by the government), continue to work from home. Other staff who are (or who become) vulnerable, but not clinically extremely vulnerable, will have an individual risk assessment and operate with agreed measures in place, including social distancing, the wearing of PPE and the adaption of duties where appropriate until such times as they are no longer deemed vulnerable.

FS2	Year 1	Year 2	Head & Office
<ul style="list-style-type: none"> • Mrs Darken • Mrs Walton 	<ul style="list-style-type: none"> • Mrs Golland • Mrs Hadfield • Mrs Sambrook 	<ul style="list-style-type: none"> • Mrs Broadhead • Miss D'Roza • Mr Johnson 	<ul style="list-style-type: none"> • Mr Barratt • Mrs Ramdsen • Mrs Birch



Year 3	Year 4	Year 5	Year 6
<ul style="list-style-type: none"> Miss Brownbill Miss Birch 	<ul style="list-style-type: none"> Mr Broadhead Mrs Pickering Mrs Raynes 	<ul style="list-style-type: none"> Mr MacInnes Mrs Prentice Mrs Steenson 	<ul style="list-style-type: none"> Mrs Barrett Miss Heath Mrs Holloway

Class teachers will be based in a single bubble, full-time. Other staff will also operate in bubbles. Government guidance allows for staff to also work with children in other bubbles, when there is a need and no alternative, but this will be kept to a minimum. When it is necessary appropriate mitigations will be applied, for example, social distancing and PPE.

Mr Barratt (Headteacher), Mrs Barrett (Deputy Headteacher) and Mrs Hadfield (Inclusion & Safeguarding), Mrs Ramsden and Mrs Birch (School Office) and school staff who have two roles e.g. for school and JPAC, will need to be in contact with pupils in different bubbles. When they are they will wear PPE and maintain social distancing.

Our visiting teachers for French and Music as well as supply teachers and SJF staff covering a staff absence can work with children in different bubbles with PPE and social distancing. However, the usual practice at SJF will be that contact with children in different bubbles will be kept to a minimum and only happen when absolutely necessary in order to meet children's needs.

A reminder that all staff will:

- ✓ maintain 2m social distancing
- ✓ wear PPE and not face a pupil if they are less than 2m from a child for a short time
- ✓ record the names of the children they work with, the times and locations (for contact-tracing purposes)

Break Times

In school the children will remain with just their classmates, teacher(s) and support staff. At break-times staff will supervise them so that they are able mix safely with children in their own class bubble.

No Mixing

Pupils in one bubble will have no contact with children in other bubbles whilst in school, even those in the same household. This will be the case both during the school day and at our JPAC-run before and after school clubs. Though regulations allow for children from different classes/bubbles to mix within a wrap-around care provision in schools we have decided to maximise the integrity of bubbles in school by keeping them separate.



Why Class Bubbles?

Organising the children in this way enables us to deploy staff effectively in order to support teaching and learning in and out of class and to run wellbeing and learning interventions for any child requiring additional support. It also allows us to keep the number of staff and children in each bubble limited in order to lessen the impact of a confirmed case of COVID-19 occurring in school.

It is important that we continue to respond quickly in the event of a positive case being discovered in school. It is important that we can identify quickly the children and staff affected (who need to be tested and isolate at home). Our aim is to keep the numbers of those affected by a single bubble closure to minimum through effective contact-tracing.

ATTENDANCE

From Monday 8th March 2021 all children, in all year groups, are expected to attend school all day, every day. Attendance is mandatory from this date.

The government position is this:

- parents have a duty to ensure that their children attend school regularly at the school where their children are registered as a pupil at school and they are of compulsory school age;
- Schools have the responsibility to record attendance and follow up all absences;
- Schools must take appropriate steps where attendance is an issue, including reporting families and using the available sanctions, including fixed penalty notices, in line with the local authority's Codes of Conduct



HM Government

THE FIRST DAYS

As in September, there will be a huge focus on pupils' wellbeing and reconnection. We will work hard to assess all pupils, gently, in lots of different ways so that we can build a rapid and comprehensive understanding of their needs – both emotional and academic.

As part of this important process the pupil progress, achievement and target-setting meetings already scheduled in the calendar will go ahead. These meetings will provide colleagues with a valuable opportunity to listen to your lockdown experiences, concerns and ideas as together we build a view of how well each child has coped and what the plan for them will be.



The dates of the meetings are:

Year 6 Friday 12 th March 2021	Year 5 Monday 15 th March 2021	Year 1 Tuesday 16 th March 2021	Year 2 Wednesday 17 th March 2021
Year 4 Thursday 18 th March 2021	Year 3 Friday 19 th March 2021	FS2 Monday 22 nd March 2021	

Shielding Children & Attendance

Shielding advice for all adults and children has remained 'paused' since 1st August 2020. Where a pupil is unable to attend school because they are complying with specific clinical and/or public health advice, please contact school so that we can work with you and support your child in the best possible way. Currently we have no children required to shield. However if your child has to shield please notify us (enquiries@st-johnfisher.org).

BEFORE LEAVING HOME IN THE MORNING

Please check for any of the following symptoms:

- ✓ a high temperature
- ✓ a new, continuous cough
- ✓ a loss of, or change to the sense of smell or taste

If any of these symptoms are evident, **do not** send your children to school. It is possible that these are symptoms of the COVID-19 virus.

Please call us **0114 2485009** or email enquiries@st-johnfisher.org so that we can advise.

Please note that you should also contact us if anyone else in your household is displaying symptoms and your children appear to be well because children can be infectious without displaying symptoms. Government advice must be followed, it can be [found here](#).



ROUTINES

Though the risk to children and staff *in* school is low because of all the measures that are in place, the risk is reported to be much higher when adults gather on to the school grounds and mix with one another at the beginning and end of the school day.

To keep limit the risk of transmission at these times we will need:

- ✓ only **ONE** adult to drop off and pick up children
- ✓ staggered start and finish times to keep numbers on the school premises low
- ✓ entry and 'clear by' times for adults collecting children from different bubbles
- ✓ adults to maintain social distancing whilst lining up and waiting to enter school grounds
- ✓ adults to maintain social distancing whilst following the one way system
- ✓ adults to maintain social distancing whilst lining up (keeping their children next to them)
- ✓ adults to wear face coverings whilst on the school grounds
- ✓ adults maintaining social distancing as they clear the school grounds promptly
- ✓ adults to not delay class teachers by trying to speak to them at the start/end of the day
- ✓ adults not congregating with others on the school grounds or just outside school

New Staggered Start & Finish Times

The start and finish times of each bubble have been changed following feedback and an assessment of risk. They will be kept close together so that it is easier for parents/carers with children in classes.

Staff will be on the playground at the beginning and end of the school day to ensure that pupils are directed straight into class at the beginning of the school and are united with the adult collecting them at the end of the school day.

The older siblings of children in FS2 and Years 1 and 2 can go straight into class in the morning so that the adult that has brought them is able to leave the site straightaway.

Sadly we need those who are dropping off children in the morning and collecting them at the end of the day, to clear the site as soon as they can, observing social distancing as they do. Please do not wait on the playground or outside the school gate for longer than absolutely necessary. Thank you.

If your children are older and you choose to wait for them outside school, we would ask that you wait across and/or down the road so that social distancing is maintained. Staff on duty will be available to help children to cross the road if required. Thank you.



	Entry Time	Start Time	Entry from	Finish Time
FS2	8.45am	8.50am	3.15pm	3.20pm
Y1	8.45am	8.50am	3.15pm	3.20pm
Y2	8.45am	8.50am	3.15pm	3.20pm
Y3	8.55am	9.00am	3.25pm	3.30pm
Y4	8.55am	9.00am	3.25pm	3.30pm
Y5	8.55am	9.00am	3.25pm	3.30pm
Y6	8.55am	9.00am	3.25pm	3.30pm

Parking Safely

Please help us keep all our children and families safe at the beginning and end of the school day (and our neighbours happy) by remembering to park safely, considerately and legally.

Do **NOT** park on the zigzag lines, double yellow lines, pavements and grass verges. Thank you.

To avoid congestion (caused by parked cars) we encourage everyone to either walk from home or to park safely, legally and slightly away from school and to walk in with their children ('park and stride'). No one will be allowed to park in the church car park as it remains part of our one-way system in and out of school and we want to avoid accidents.

Children continue to be encouraged to bring a scooter or bicycle to school. This can be taken home straightaway by the adult accompanying the child or it can be left in our shelter *at the owners' own risk*. If left in the shelter it is important that children only handle their own bicycle or scooter.

Start of the Day

- ✓ entry to school will continue to be via the parish car park
- ✓ please note your entry time (see previous page)
- ✓ on arrival please line up outside school with your child(ren) ensuring that you are socially distanced from others in the line (there are 2m markings on the school fence)
- ✓ please follow the arrows and maintain social distancing as you enter and leave school, keeping your children with you and **not** letting them mix with other family groups
- ✓ adults with children in both the younger and older classes can send older siblings to class

Please do not enter the school grounds before it is your designated time as we are trying to limit numbers on site in order keep everyone safe. Also, please do not congregate on the pavement outside school, especially as other children and family groups might well be lining up. A reminder that our entry and start times in the morning are:



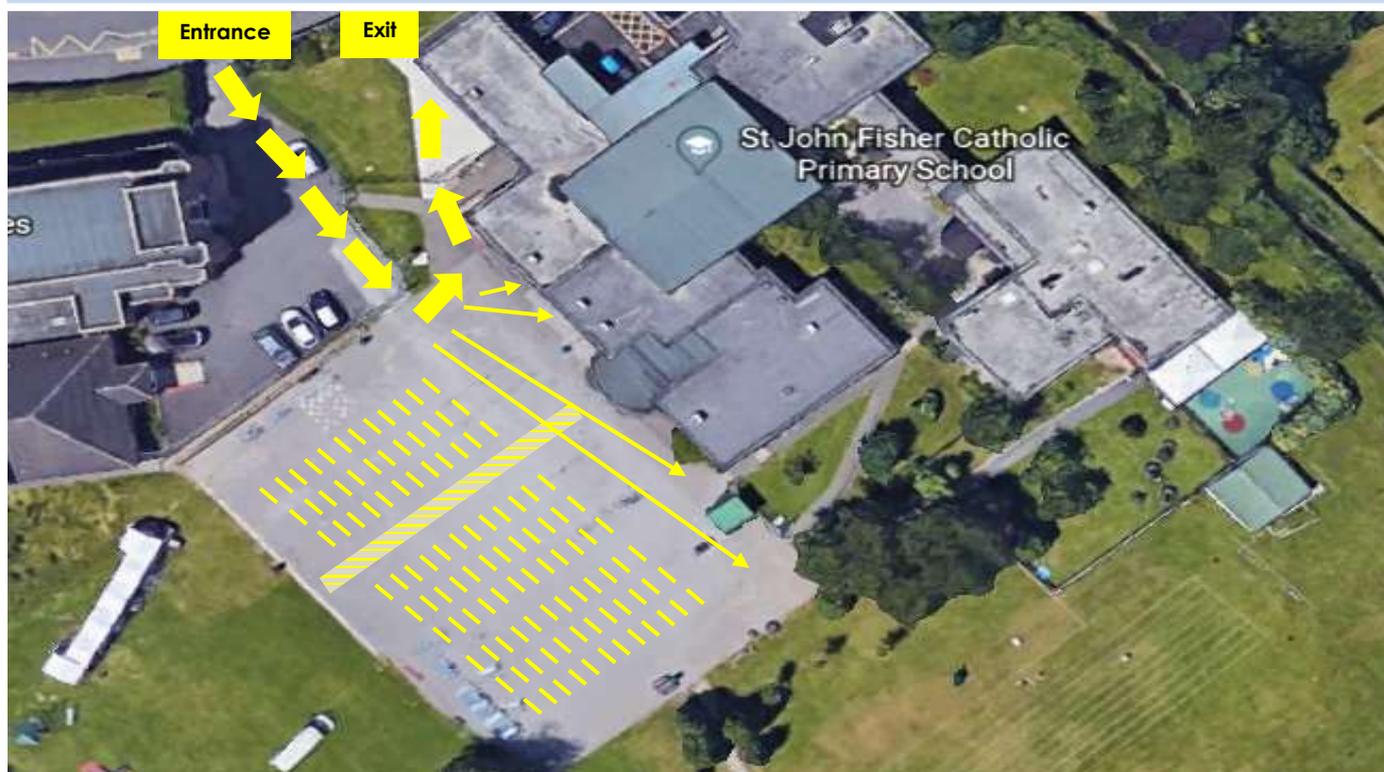
	Entry	Start		Entry	Start
FS2	8.45am	8.50am	Y3	8.55am	9.00am
Y1	8.45am	8.50am	Y4	8.55am	9.00am
Y2	8.45am	8.50am	Y5	8.55am	9.00am
			Y6	8.55am	9.00am



Start of the Day

Adults can leave their children at the top gate if they choose or they can escort their children to the second gate where Mr Andrews will be. There will be no lining up and staff on the playground to help direct the children straight in to their classroom so adults can leave straight away. For our very youngest children adults can walk over to the path up to the classrooms and school staff will support and encourage the children in to class so that adults are able to leave the playground safely.

Our One Way System at the Start of the Day



FS2 Years 1 and 2 parents/carers (3.20pm)



Years 3, 4 and 5 parents/carers (3.30pm)



Year 6 (3.30pm) line up in the parish car park and then exit via the one way system



End of the Day

- ✓ entry to school will be via the parish car park
- ✓ please note the time school finishes for your child(ren)
- ✓ on arrival please line up outside school ensuring that you all maintain socially distanced from others in the line (there are 2m markings on the school fence)
- ✓ only **one** adult to enter the playground in order to collect
- ✓ adults collecting should follow the arrows and one way system to the appropriate line and line up on a marker to maintain social distancing from others in the queue
- ✓ children will be brought out to meet their 'collectors' at the designated times
- ✓ once you have your child(ren), please leave the line immediately and follow the arrows of our one way system to the exit, maintaining social distancing
- ✓ if you have to wait for a child in another bubble, please move to that child's line and wait (they cannot be collected earlier at the end of the day)
- ✓ if you are meeting your older child outside school please wait across or down the road

Review

Please note that these arrangements will remain under constant review in order to pick up on issues or external advice and instruction, so might be subject to change.



Public Transport

If travelling to school via public transport face coverings are required at all times (including for children, over the age of 11).

Speaking to Staff

A reminder that non-urgent messages should be emailed directly to the class teachers. Here is a reminder of the class email addresses. Teachers will answer these within 24 hours however they will not respond after 5.00pm, at weekends or during holidays/Bank Holidays.

- FS2 FS@st-johnfisher.org
- Y1 Year1@st-johnfisher.org
- Y2 Year2@st-johnfisher.org
- Y3 Year3@st-johnfisher.org
- Y4 Year4@st-johnfisher.org
- Y5 Year5@st-johnfisher.org
- Y6 Year6@st-johnfisher.org

For classes and individual children who need to isolate, parents/carers can also use the 'chat' function on Microsoft Teams.

For urgent enquiries requiring a rapid response please either call school (**0114 2485009**) or email us via our main school email address (enquiries@st-johnfisher.org). You can also speak to a member of staff on duty, but please do not wait in the foyer to speak to administrative staff as it is a relatively confined area and staff will be busy supervising the one-way system at the beginning and end of the school day. It will be permissible to drop items off in the post box in the foyer and then leave immediately.

CURRICULUM & LEARNING

We do not feel that it is helpful to focus on what has been 'lost' during the lockdown. Talk of 'lost time' and 'catching up' is discouraged as it can create anxiety for many children. We will focus on positive messages. Whilst mindful of the challenges for some children, it is also important to remember that for others lockdown has also been a relatively positive experience during which there has been learning, progress, engagement with school and good work produced.

They have also benefited from time spent with their families, exploring and experiencing different opportunities to grow, learn and achieve in different contexts.

Our approach, whilst focused on understanding and addressing children's needs, will be to remain calm and measured knowing that, whatever the situation, we have the staff with the best knowledge and experience of how to teach and support our children. We will work hard to identify and address the needs of each learner.



We will not make our children worry unnecessarily or make them think that things are worse than they are. Where issues do present themselves our language will reflect our positive 'growth mindset' philosophy. Our focus is on achieving a positive reconnection and for every child to feel welcomed, happy safe and loved..

Assessment

Our teachers will make sensible and considered adaptations to curriculum plans that reflect what they think children need in terms of content and approach. Staff will use their expertise to establish sensible starting points for each class, which might mean taking an initial step back in order to help children to then move forward with confidence.

However, we understand that each child and class will be different. In schools this way of assessing is known as 'formative assessment'. These are judgements teachers make on a daily basis which enables them to assess and form accurate judgements about where the children are and what they need. This approach will be supplemented with some gentle testing in the first few weeks. However our focus will be on reconnection and to this end we will look to strengthen routines, relationships and resilience in a measured and supportive way so that teachers and children can get back to familiar ways of working as soon as possible. In all we do our familiar ethos will be reassuringly evident.

A Broad & Balanced Curriculum

Although there are some restrictions in place (e.g. around singing in large groups), we fully intend to continue with our normal ambitious and broad curriculum in all subjects from the start of the Autumn term. We will make use of existing flexibilities to begin at appropriate starting points for all our children. From the second week, the children in Years 1-6 will have lessons in French and Music delivered by specialist teachers from organisations that already work successfully with a number of schools across the north of England. The use of expert teachers will not only enable us to deliver outstanding Music and French curriculums safely but will also free up key staff to work with individual children and groups who require additional support managing feelings or catching up.

Pupils with Additional Needs

We are aware that for some children with additional needs, returning to school after lockdown might cause them additional anxiety or stress. Our inclusion team will ensure a smooth transition when returning to school by supporting all vulnerable children.

Staff will continue to be responsive to the needs of individual pupils and additional support will be provided where necessary. Small group or individual support will take different forms so that adults and children can remain safe, for example, sitting side by side; staff and pupils



working at a greater distance from each other; or working in different parts of the school building. Staff who are in close contact with individual children may also wear PPE.

Reconnection, Wellbeing & Understanding Needs

Our initial focus will be to welcome back every child and focus on building an accurate picture of where they are compared to where they need be both emotionally and academically. Staff will be working hard to secure a deep understanding of our children's needs so that we can plan rapid and effective responses. We will work hard to help children to adjust and reconnect. *Securing their wellbeing and happiness will be our prime concern.*

To help us with this vitally important work we invite you to engage with us and share your thoughts, ideas, questions and concerns. For children who have fallen behind, or who have not had a positive experience of lockdown for one reason or another, this home/school partnership will be especially important. We are absolutely determined to help every child.

Early Years

Children in FS2 (Reception) will continue to benefit from a free flow, play-based curriculum. This will be supported with some focused whole-class, group and individual teaching. This will be planned and resourced carefully and will take place in and out of the classrooms. Classrooms will be kept well ventilated. It will not be possible, nor is it required, to enforce social distancing measures with children in FS2 and Y1, though children will be encouraged to their wash hands thoroughly and regularly and to sneeze and cough safely. The children will encounter all the children in their class and those in other classes who are also part of their bubble. Children will wash their hands often and surfaces and equipment will be sanitised regularly as will learning spaces.

Other Year Groups

For children in all classes there will be a period of reconnection and readjustment, during which needs will be identified and additional support provided for anyone who has had a difficult lockdown experiences or who is struggling to readjust. There will be a focus on *reconnection* with pre-lockdown routines, friends/peers, staff and expectations. There will be an emphasis on learning behaviours and empowering pupils so that they have learning resilience. The aim is for children to be operating as close to usual expectations as soon as possible so that they are as ready as possible, when it is time, to move to their next class.

Learning Resources

For individual and frequently used equipment, such as pencils and pens, staff and pupils will have their own items, which will not be shared. Classroom-based resources, such as books and games, used and shared within classes and bubbles will be quarantined and cleaned regularly. All resources that are shared between classes or bubbles, such as sports,



art and science equipment will be cleaned frequently. They will also be quarantined for a period of 48 hours (72 hours for plastics) before different bubbles can use them.

PE

PE lessons will go ahead as an important part of the broad and balanced curriculum that we will continue to offer. On their PE day, the children will be expected to wear their SJF PE uniform to school. Below are the PE days:

Monday	Tuesday	Wednesday	Thursday	Friday
FS2	Y1 & Y2	Y3 & Y4	Y5 & Y6	x

For all children normal PE lessons will start from **Monday 8th March 2021** and children should wear their SJF PE uniform on their designated days.

Mrs Broadhead has been working with our school sports partners throughout lockdown on plans and PE-related matters including ensuring that we have a COVID-secure curriculum. This might mean changes to the way we would do things in more normal times. Most PE will take place outside – weather permitting – and when it has to be brought inside the children will do only what is allowed by the guidance. COVID-secure plans for swimming are being finalised and will be shared in due course.

Activity Clubs

Unfortunately, we will not be able to offer our usual range of extra-curricular activities when we return, including various inter-school tournaments/festivals that we usually engage with.

Mrs Broadhead has been having discussions with LINKS (our school sports partners) about what is possible. Our aim is to offer all we can, when it is safe to do so, in a COVID-secure way. We will update you with details in due course.

Mrs Broadhead and Mr Johnson will work with the available guidance regarding lunchtime activities, and again, we will do our best to offer what we can to the children.

Homework

Setting homework to support new learning will be a key part of our response to lockdown. This will include reading to your child; hearing your child read; encouraging them to learn multiplication tables or spellings; or completing other tasks that are sent home. Teachers will work hard to make sure that homework tasks are fun, engaging and appropriate.

All homework will have a purpose, and so it is important that it is attempted. Unfortunately, the Study Hub and lunchtime library sessions will not run initially, as we adjust to our new ways of working, so it will have to be done at home.



It is important that homework is attempted by all children and they do their best, whether they are able to complete it or not.

A reminder that if a homework task proves too difficult for a child please do not make your child anxious by forcing him/her to continue when you know they can do no more. Please do **not** do it for your child as this helps no one. Remember, the idea of homework is to scaffold and extend new learning. Gentle encouragement is great but 'over-helping' will make it hard for staff to understand where the issues and barriers are. It will also make the children passive when we want them to be independent and resilient learners in school.

If you know your child has done his/her best, simply offer reassurance that you are pleased with their efforts and that everyone at school will also be pleased. Reassure them that the homework has done its job because it has pinpointed an issue that we can now help with. Ask them to explain (if they can) what they know and what they are finding hard, and email this information to your child's teacher via the class email address so that it can be followed up quickly and positively. Additionally please email a teacher if your child is capable of completing homework but is refusing, so we can follow it up appropriately and supportively.

Reading Books

Reading books can still be brought home; however, on their return to school they will be placed in a box and left for 72 hours before being returned to the shelves. We would prefer FS2/Y1/Y2 children to use the small SJF book bags rather than the big rucksacks, as storing these at the moment is an issue. The children will only need to bring in the book bag on the book changeover day. For children in Years 3-6 it is not a problem because they have lockers for storing bags and coats (which will also be cleaned regularly). If your child has a reading book at home, please return them on the first day back.

Educational Visits

All educational visits, are postponed for the moment. If some visits are possible towards the end of the school year then we will look into what is possible. We believe strongly that appropriate educational visits are an important part of our curriculum and our children's learning and knowledge-building experience and we look forward to resuming a full programme of visits when this is possible.

Items from Home/'Show and Tell'

Children are not allowed to bring in any items in from home. For 'Show and Tell', please email the teachers photographs of special items directly. Appropriate arrangements for vulnerable children will be made directly with their parents/carers by our inclusion team.



PARENT PARTNERSHIP

Pupil Lockdown Review + Progress and Target-Setting Meetings

Year 6	Year 5	Year 1	Year 2
Friday 12 th March 2021	Monday 15 th March 2021	Tuesday 16 th March 2021	Wednesday 17 th March 2021
Year 4	Year 3	FS2	
Thursday 18 th March 2021	Friday 19 th March 2021	Monday 22 nd March 2021	

Assemblies & Liturgies

There will be no traditional whole school assemblies, at least to begin with. They will be replaced by virtual assemblies, delivered to the children in classes via Zoom.

Unfortunately, there can also be no singing and our weekly hymn practise will have to stop for the foreseeable future. Here is a reminder of our weekly collective worship/assembly schedule.

Monday	Tuesday	Wednesday	Thursday	Friday
Headteacher assembly delivered via Zoom	Staff-led assembly delivered via Zoom	Filming of class 'Liturgy of the Word' in front of their bubble	Film available (website), to be viewed by other bubbles	Celebration Assembly

As family and friends will not be able to attend, we will take photographs, which will then be posted on relevant page in the 'Class Zone' on our website (accessed by clicking [here](#)).

Videos of our weekly 'Liturgy of the Word' led by different classes and class-led Masses will continued to be filmed and made available via the website by clicking [here](#).

Masses & Services

We hope that Masses led by classes will resume at Our Lady of Lourdes Catholic Church. Led by children in their bubbles. There may also be some spaces for family members and friends to attend (in a socially distanced way) in line with parish COVID procedures.

Fr Bede has kindly given permission for Masses to be filmed so that they can be watched the next day by the rest of the school as well parents, carers and friends not able to attend.



Newsletter & Website

We will continue to engage actively and positively by sharing and celebrating all we do in school in our weekly newsletter and on our website. We still want to celebrate our children's achievements outside of school, so please keep sending us the details via email.

Curriculum Overviews

We will continue to produce termly curriculum overviews in order to share information about what the children will be learning in school along with tips for helping them at home. The latest overviews have been shared and can also be found [here](#).

Calendar

Please remember to check the SJF Calendar regularly for information about school events.

'ParentMail'

Please ensure that we have your most up-to-date contact information so that we are able to contact you quickly if we need to. Thank you.

PTFA

The PTFA remains a huge part of school life and in the coming year will need as many of you as possible to get involved and support its vital work.

Please join in and help us maintain the strong community spirit that is such a feature of our school. Please register your interest by emailing them with your details (ptfa@st-johnfisher.org).

No decisions have been finalised regarding popular events like 'The Friday Fayre' and discos but everyone will work hard to do all we can for the children.



ENHANCED CLEANING

From the start of lockdown when our provision was limited to just the children of keyworkers to the extended opening in June for some of the children in FS2 and Years 1 and 6, our school has enhanced cleaning systems and the building has been deep cleaned regularly.

We have increased the number of cleaners and adapted ways of working to ensure that there is more cleaning during the school day, with particular attention paid to those



surfaces that are frequently touched like switches, bannister rails and door handles. Even school staff not normally involved in these duties e.g. teachers and support staff have been helping to keep their classrooms and resources clean throughout the day.

Extra materials have been provided for this purpose including hand sanitiser towers in every classroom and the library. The children will wash their hands throughout the day. We anticipate these arrangements remaining in place for the foreseeable future. Non-cleaning staff will vacate the school earlier so that the cleaning team can get into every room as soon as the children leave at the end of the day, undisturbed.

COATS & BAGS

FS2, Y1 & Y2

As children have cloakroom facilities in their individual classrooms, coats and bags can be left in their normal places. Please use the small SJF book bags on book changeover days rather than large rucksacks. Please do not send your child in with a bag otherwise.

Years 3-6

Children should only bring in what they need each day. Items will be stored in lockers and a process will be in place to ensure that only a few children at a time are in locker areas.

FRESH AIR

The evidence shows that good ventilation and being outside can limit the risk of COVID spread. Therefore windows and doors will be left open as much as possible during the day to aid ventilation. Staff will also ensure that, where possible (and appropriate) learning will be taken outside so it is essential that the children come to school suitably dressed in **full uniform** with appropriate coats, hats and gloves so that they are ready to go outside.

PUPIL VOICE

School Council, Chaplaincy & Eco Teams

Please see updates in the weekly newsletter.

SCHOOL OFFICE

The School Office will largely remain closed to visitors, unless the circumstances are exceptional. Parents/carers are asked to phone school (**0114 2485009**) or email school (enquiries@st-johnfisher.org) if they need assistance from our administrative team.



In an emergency, when it really is impossible or inappropriate to phone or email us, parents/carers can ask to speak to a member of the School Office team. There can only be **one** person at a time in the foyer and they must wear a face covering. The glass screen will also remain closed during the conversation. The post box in the foyer will remain open for parents/carers to drop things in as long as they wear a face covering when they do.

We would be extremely grateful if parents and carers do all they can to read and take note of messages, emails and letters sent home and remember to order school lunches on time as this will cut down hugely on the most common enquiries. Communication to sort medical care plans; letting us know that someone else is collecting a child; or informing us that a child will need to be collected for an unavoidable medical appointment during the day etc. should now be done over the phone or via email rather than face-to-face.

BEHAVIOUR

Good behaviour is expected at all times. During this COVID pandemic, it is even more important that children respect boundaries and are not physical with one another. We have had to change some of our expectations around pupils' behaviour and make these clear to all. In these times of heightened risk to health, it is important that children and staff are aware that unhygienic behaviour that puts others at risk will be taken very seriously.

Children will be encouraged to remember the role they have in ensuring that others can feel happy, safe and loved in school every day by:

- ✓ By maintaining social distancing wherever possible (with a common sense approach being taken to younger pupils);
- ✓ using their own specific equipment (including resources) and not sharing anything or touching anything that belongs to/being used by another child;
- ✓ not sharing food, drinks, cups or water bottles;
- ✓ remaining in designated areas of school as directed by staff in order to have no contact with children in other bubbles;
- ✓ moving around the school sensibly and safely, following arrows to avoid other people
- ✓ coughing and sneezing safely ('catch' all coughs and sneezes in a tissue and throw it away then wash hands or sanitise them under supervision)
- ✓ washing hands frequently (including whenever they are asked to), with soap and water for 20 seconds (e.g. by singing happy birthday twice) or with hand sanitiser if soap and water are not available (supervised by an adult)

It is essential that the children listen to (and follow) instructions at all times from the moment they enter school at the beginning of the school day, to the moment they leave. Instructions and reminders from staff will be rooted in the guidelines set out by the government.



A child who is unable to comply with our simple behaviour expectations is risking the safety of themselves, other children and staff. Therefore, in certain circumstances we will contact parents/carers so a child can be collected. Examples include ignoring requests deliberately/persistently and deliberately coughing/sneezing/spitting over someone.

A risk assessment will then be completed to determine whether it is safe for the child to return. If we deem that it is unsafe, we will work with parents/carers to arrange a provision the child can access safely away from school. The local authority will be involved in this.

Given the potential health risks to other children and staff, we simply have to take these sorts of dangerous behaviour lapses very seriously. We will then work with the child, their family and the local authority in order to address and resolve the issues decisively one way or another.

LUNCHTIME

Lunches must be booked in the usual by Thursday of each week – for the following week. You can book for more than one week at a time. Please remember that there is no charge for school lunches children in FS2 and Years 1 and 2 as the government covers the costs.

The cost of a school lunch for children in Years 3, 4, 5 and 6 is £2.00 per meal unless a child is entitled to income-based free school meals, in which case there is also no charge. If you feel that your child is entitled please contact us so that we can follow it up. A reminder that our email address is enquiries@st-johnfisher.org. All lunches that have to be paid for will be added to the relevant **ParentPay** accounts manually by school administration staff for payment to be made through the system.

Staggered Lunchtimes

The children in each bubble will have staggered lunchtimes.

FS2, Y1 and Y2	Y3 and Y4	Y5 and Y6
11.30am – 12.30pm in the school Hall	12.00pm – 1.00pm in the Y3/Y4 classrooms	12.30pm – 1.30pm in the school hall
Children will be supported by the same staff every day	Children will be supported by the same staff every day	Children will be supported by the same staff every day

Packed Lunches

Please ensure your child has all the cutlery they need and their meal is easy for them to manage on their own e.g. opening packets etc.



Water

The drinking of plain water is encouraged. All pupils should have their own school water bottle that is untouched by other children or staff. There can be no sharing. Water is readily available in every classroom and the school hall so children can refill their water bottles.

Playtime After Lunch

FS2, Y1 and Y2	Y3 and Y4	Y5 and Y6
11.30am – 12.30pm	12.00pm – 1.00pm	12.30pm – 1.30pm
After lunch the FS2 children will play in FS2 outdoor area	Y3/Y4 children will go to the playground between 12.30pm and 1.00pm	Y5/Y6 children will go to the playground between 1.00pm and 1.30pm
After lunch Y1/Y2 children will go to the playground		

*If the weather is good enough and the children have finished their lunch they will be allowed to go to a designated area of the field under supervision for their outdoor playtime until their playground slot starts.

SCHOOL UNIFORM

It is an expectation that all children will wear the official and approved school uniform. We expect our children to take great pride in their school and this is reflected in the way they dress for school.

If your child's uniform does not fit, please just do your best. Until you can update it when shops reopen. You can order uniform from either of our official suppliers online and it will be delivered to school for you to collect.



Though summer dresses are usually worn after Easter in Terms 5, 6 and 1 (of the following school year), there will be an exemption, so that children can wear summer dresses from Monday 8th March 2021, if it is easier. School uniform shorts can be worn all year anyway.

Official Suppliers

Uniform is available from either of our two official suppliers:

- ✓ Logo Leisurewear: <https://www.logoleisurewear.com/schoolshop/n-s/st-john-fisher>
- ✓ School Trends: <https://www.schooltrends.co.uk/uniform/StJohnFisherCatholicPrimarySchoolS124HJ>

Parents and carers can also purchase uniform items in the correct colours and style without a logo from other sources if this is easier for them. Please note however, that only our official uniform suppliers have permission to sell SJF uniform with the SJF logo on it.



PE Uniform

Please note that children are expected to come to school wearing their PE uniform on PE days. The official items can be purchased, with logos, from either supplier.

If parents/carers opt to source items from elsewhere they must be absolutely plain with no logos, slogans or other embellishments, including designer label like Nike or Adidas etc. The sweatshirt **must** be plain maroon/burgundy and the joggers must be plain and **light** grey.

PE Day Reminder

- **Mondays** FS2*
- **Tuesdays** Years 1 and 2**
- **Wednesdays** Years 3 and 4**
- **Thursdays** Years 5 and 6**



Earrings and Jewellery

A reminder that children are **not** permitted to wear earrings/studs or any kind of jewellery at school. Sensible watches are permitted.

School Shoes

Whilst trainers/high boots can be worn to/from school e.g. in bad weather or to play football at break-times, pupils are expected to wear proper school shoes in school i.e. NO high boots or trainers (even all black ones).

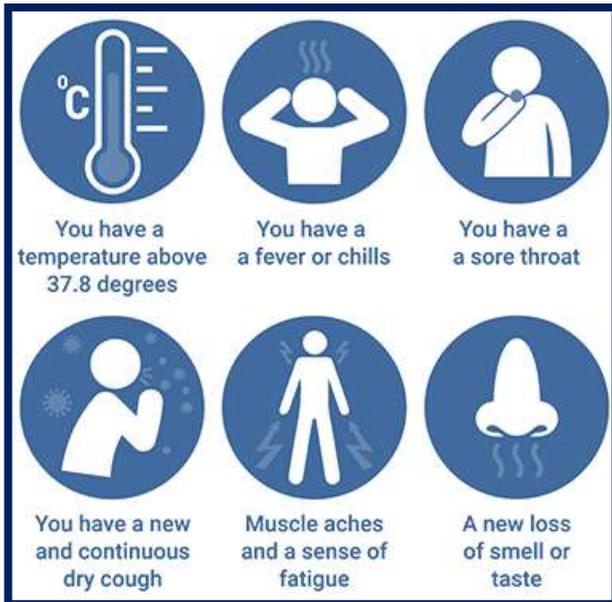
COVID-19 IN SCHOOL

In line with DfE guidance in the case of a suspected infection, the school will:

- ✓ engage with the NHS Test and Trace process
 - we ask that parents and staff inform the school immediately of the outcome of any test;
- ✓ liaise with the local authority public health team
- ✓ manage confirmed cases of coronavirus (COVID-19) within the school community
 - we will follow public health advice regarding notifying parents/carers that there has been a confirmed case in school, including which 'bubble' this might affect. As privacy is always important the names/details of people suspected of having/confirmed as having COVID-19 will not be shared
- ✓ contain any outbreak by following local Health Protection Team advice.

For the avoidance of doubt the advice is that we send home anyone who has been in **close contact with the person testing positive, advising them to self-isolate for 10 days from the last contact with that person. We will liaise with the Sheffield public health team advise accordingly.**





'Close contact' means:

- ✓ face to face contact with an infected individual for any length of time, within 1m, including being coughed on, a face to face conversation, or unprotected physical contact (skin-to-skin);
- ✓ proximity contacts - extended close contact (within 1-2m for 15+ minutes) with an infected individual; or
- ✓ travelling in a small vehicle, like a car, with an infected person

A COVID-19 Case in School

When a case is suspected in school the child will be immediately isolated from other pupils and staff. Staff supervising these children will ensure that they remain two metres away whilst still aiming to provide the reassurance and care particularly young children will need. Enhanced PPE will be made available for these staff and older children may be offered a mask to wear whilst waiting for their parents/carers to collect them.

The school will contact parents and request they collect their child from the school immediately. Parents and carers **must** respond quickly if called.

We ask that parents whose child (or any member of the household) is identified as having a suspected case of COVID-19 should seek immediate medical advice. The guidance says *'Anyone who displays symptoms of coronavirus (COVID-19) can and should get a test.'*

If no test is undertaken then we expect those affected to self-isolate in accordance with guidance, which is available via this link:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance/stay-at-home-guidance-for-households-with-possible-coronavirus-covid-19-infection>

Households with a Confirmed Case of COVID-19

Please follow the advice laid out by Public Health England here:

<https://www.gov.uk/government/publications/covid-19-stay-at-home-guidance>



Local/Citywide Lockdown

If the school has to close because of a future local or Sheffield-wide lockdown we will revert to an enhanced version of the arrangements which were in place during the lockdown. If tiered arrangements are reapplied to Sheffield then we will operate in line with what is required and, as before, guidance will be shared.

WRAP-AROUND CARE

Our partners from JPAC will continue to provide wrap-around care before and after school from Monday 8th March 2021.



JPAC LTD
your out of school service

The children will be kept in bubbles whilst in the club and the session will be staffed by people who already work in school in other roles, in order to limit the number of adults having contact with our children in school. Please note that parents/carers will not be allowed to enter school. Whilst dropping children off or picking them up parents/carers are asked to use wait in the foyer wearing a face covering. Only one adult in the foyer at a time please. If someone is in the foyer please queue up outside at 2m intervals.

Please note that the door will only be answered by JPAC staff and not school staff.

No decisions have been made about holiday clubs at this stage.

For more information, please check out the website or contact JPAC directly. Thank you.

- ✓ Website: www.jpacschoolclubs.co.uk
- ✓ Telephone: 07971957839 (Ryan)

ADVICE & HELP

Resources to support children returning to school

- **Childline** click here: [here](#)
- **Place2Be** click here: [here](#)
- **NSPCC** click here: [here](#)

